GREEN SCHOOL SECURITY POLICY

In August 2017 the Green School Security Policy was approved by the Board of Management and implementation of that Policy began. In response to some Community concerns and questions about the changes the implementation of the Policy has brought to GS, the School has compiled the following paper.

The purpose of this document is to bring clarity to the Community about the Security Policy - its history, rationale, approval process, and implementation strategy. Parent feedback was captured via GSPA Meetings and the Security Reference Group, which was formed to field a variety of opinions & ideas in the GS Community on this issue. The Reference Group is comprised of GS Security Managers, parents, Board and other community members.

The School remains open to implementing the Policy with the least disruption and inconvenience to the Community while fulfilling its duty of care to the students and community and its obligations to necessary stakeholders.

It was agreed that what we all want is:
A safe, healthy, and nurturing learning environment that reflects the ethos of the school and diversity of our community.

History
- In January 2015 Green School took the decision to undergo Green School's Strategic Review (GSSR), in which operations and the direction of Green School were reviewed, and a new strategic plan developed for 2015-18. In this review a number of working groups focused on key topic areas. These working groups consisted of school staff, experts in the topic area from the parent body and wider community, board members and other stakeholder groups related to that area.
- Security was one of the topics under review. A Security Consulting Company was engaged to conduct a comprehensive Security Review of GS and recommendations going forward. The result was the following:
  - **The Security Gap Analysis and Threat Assessment**

  This review identified that Green School had no Safety Policy and limited security measures and procedures in place.
  - **A Security Recommendation Action Plan**

  This review contained 65 action items to work with, with the intention to integrate security as a priority in future development. The top priority Action Items taken by the School are listed in the 'What' section below.

Why
Green School Bali is obliged to have a security policy and appropriate measures in place for several reasons:
- ***Duty of Care***
  - Green School has a duty of care to take reasonable measures to protect students and the community from risk and harm. Knowing who enters and exits Green School campus is imperative to that safety.
- ***Local Govt***
  - Badung Regency Office categorizes GS as a Vital Asset and therefore requiring security to be a high priority. ('Vital Asset' is a Govt term categorizing the importance of a place - eg the Airport is a vital asset).

- ***Indonesian Governmental requirements for International Schools***
  - International Schools in Indonesia are obliged by The Indonesian government to obtain National Accreditation, as part of the school permit requirements. All Learning Neighbourhoods are taken into consideration. The CCTV is a must on the Checklist particularly in Early Years following the Jakarta International School (JIS) sexual harassment case in 2015.
- ***Badan Nasional Penanggulangan Terorisme (BNPT)***
  - In 2016, the National Agency for Combating Terrorism (BNPT) informed Green School Bali that the focus on terrorism is shifting from cafes, hotels and shops to international school, oil and mining companies. Also, BNPT advised Green School to follow minimum anti-terrorist requirements.
- ***WASC Accreditation***
  - In order to obtain accreditation, such as the accreditation of Western Association of Schools and Colleges, Green School's aim is to maintain a safe, healthy, and nurturing learning environment, in which safety is taken seriously, even though situated in a remote location.
- ***Green School Community***
  - After the attacks in both Jakarta January 2016, and Paris 2015 Green School community members (both parents, as well as staff) requested to take measures that are in line with the gap analysis and threat assessment.
- ***Legal liability of Board Members for GS Community's safety***
  - Green School Management Board Members have a legal liability to take action to protect the Community's safety. They are individually bound to ensure that Green School provides and maintains a safe, healthy, and nurturing learning environment for its community, and individually liable if a standard of Safety is not met.
- ***Indonesia's 'High Risk' classification***
  - Indonesia is classified as a so-called 'high-risk' area. This specific classification is related to the terrorist events that Indonesia has endured in 2002, 2004, 2005, 2009, 2010, 2011, 2012, 2013 and the latest in 2016.

What

Green School's Learning Environment team has established 95 Standard Operating Procedures (SOP) to enhance the quality of a safe learning environment. The following security measures were adopted with the view that they would honour the Green School's duty of care, satisfy stakeholders and comply with regulations, and to minimize interference to the school and the community. To date 37 SOP have been trained & adopted.

- **Tour Program**
  - Green School has re-routed the daily tours on campus to minimize contact with students and staff. Established clear security related guidelines to enhance the quality of the program. A visitor entrance has been created with security checks for all visitors including bag check and photo identification verification.
- **Suppliers**
  - Procedure regarding supplier delivery have been tightened & dedicated times appointed for suppliers to bring their goods to Green School. Prior to entrance on Green School campus the goods are subject to inspection by Green School's security guards, and the police.
- **Perimeter Fencing**
  - Fencing of Green School's perimeter, including Green Camp is in progress, using a living (bamboo) fence.
- **CCTV Cameras**
  - In line with national legislation we have CCTV cameras located within Early Years to maintain a safe learning environment for this fragile group of our community. Currently, we have 24 CCTV cameras at strategic locations on campus including live monitoring, by authorised persons only.
- **Gate Access System**
  - Only those holding authorized ID cards can enter GS, preventing unauthorized people from gaining access.
- **RFID Tags**
  - Provides the ability to track who's on campus & prevent unauthorized people entering Green School premises.
- **Vehicle Checkpoint**
  - The first safety layer to check vehicles and identify persons who enter Green School.
- **Shower & Bathroom Facility**
  - Separation of the shower and toilet facilities near the Main Entrance. As this is a public area more privacy is provided to students using the shower & change area.
- **Communication & Audio Alarms**
  - Green School to review best suitable emergency communications system.
- **Police At Checkpoints**
  - As Green School is located in a remote area, access to essential services, such as police, is vital for an immediate response in emergency situations. The four assigned Special Force Unit police at Green School are trained for emergency situations requiring fast response. They are located at Green School due to Indonesian Government terrorist action regulation.
- **Armed Police**
  - The presence of armed guards is intended to deter and diminish the likelihood of a terrorist act at the school. The difference between having no armed guards present (*soft-target*) and armed police presence (*hard-target*) around the School premises is the difference between being a 'vulnerable and unprotected' target, as opposed to taking appropriate protective measures to become an 'unattractive target', prevent an attack, minimize risks and satisfy related stakeholders.

How
- Board reviewed and approved Green School's Security Policy in August 2016
- Implementation of the Security Management System of which the completion is expected by August 2017
- Annual review and auditing will be conducted as to the success of the Policy and its implementation
- In the *implementation stage* feedback from the community is welcomed

COMMUNITY CONCERNS
Presence Of Armed Guards
- Police are required due to regulation, but also due to Green School's remote location. In order to respond immediately & directly the Police are trained and authorized to carry arms. By having these armed guards, Green School greatly increases the assessment of its safety rating from *soft-target* to *hard-target.*

Bag Checks
- Green School will remain and maintain its procedure to conduct bag checks for visitors entering Green School at the Visitor Entrance only.

Communication With Students & Parents
- Green School's Security Reference Group has been formed to discuss community concerns and listen a range of viewpoints. Through the GSPA meeting, Green School will continue to provide information to Green School parents and is committed to hearing feedback . Regarding staff and students, Green School will hold information sessions, as well as address emotional responses to the new measures. Finally, information sheets will be provided for the community and will be placed in the newsletter and on the Parent's Portal.